

---

## *Statutes*

---

### *By-laws of the European Urogynaecological Association*

---

#### *I*

##### *Name, status, seat and aims of the EUGA*

1.1 The name of the society is:

The European Urogynaecological Association

1.2 The status of the European Urogynaecological Association (hereafter referred to as the “Association“):

The Association is an unincorporated association established in compliance with Act No. 183/1990 Coll., on Association of Citizens, as subsequently amended.

The Association is a legal entity – a non-profitable organisation.

1.3 The Association has its registered office at:

Albertov 3a/7, 128 01 Praha 2, Czech Republic

1.4 The aims of the Association are as follows:

- to facilitate the study and the analysis of all aspects of urinary tract and of pelvic floor dysfunction, including their diagnosis and treatment;
- to spread the knowledge about relating issues in public and among specialists;
- to create the platform for application of prevention;
- to co-operate with other scientific and medical societies, universities and organisations having related professional interests;
- to organise congresses and workshops;
- to create and operate the European network of telemedicine thus providing the consultation service in urogynaecology for its members

#### *II*

##### *Membership*

2.1 Membership in the Association can be as follows:

- full member (clinicians or scientists active in the field)
- associate (nurses and student members with reduced fee)

- honorary member (scientists or clinicians who have made outstanding contributions to the field of urogynaecology).
- 2.2 Full and associate members are elected by the General Assembly if recommended by two members of the Association.
  - 2.3 Honorary members will be recommended by the Executive Committee and approved by the General Assembly.
  - 2.4 Every member can quit the membership in the Association by a written announcement delivered to the Executive Committee of the Association. The termination of membership occurs at the date of the delivery of such written announcement.
  - 2.5 Any member can be expelled at the recommendation of the Executive Committee and after ratification of the General Assembly. Following reasons apply:
    - if he/she commits in his/her practice a severe violation of professional and/or ethical, medical and health care standards or valid law of the Czech Republic and/or the European Union;
    - if he/she commits a severe violation of duties of a member of the Association particularly if he/she fails to pay the annual fee for two years.
  - 2.6 Full members and associate members pay annual fees. The amount of those annual fees is proposed by the Executive Committee and ratified by the General Assembly.
  - 2.7 All members have right to all information concerning all activities of the Association. The Executive Committee is responsible for providing such information.
  - 2.8 Full members are entitled to pay reduced fees at the congresses of the Association.
  - 2.9 All members have right of the access to the web sides of the Association including the list of members and further applications created by the Association (European Network of telemedicine together with consultation service).

### ***III***

#### ***Authorities of the Association***

- 3.1 The Authorities of the Association:
  - General Assembly
  - Executive Committee
  - Scientific Committee

## *IV*

### *General Assembly*

- 4.1 The General Assembly is the highest Authority of the Association and consists of all present members of the Association. The General Assembly has all rights permitting the realisation of the purposes of the Association.
- 4.2 The General Assembly decides particularly in following matters and approves them:
- change of by-laws
  - election and withdrawal of the members of the Executive Committee
  - election and withdrawal of the members of the Scientific Committee
  - acceptance or expulsion of a member of the Association
  - annual budget (corresponding to the calendar year)
  - last year economic balance
  - dissolution of the Association
  - further matters which the General Assembly reserves for own decision
- 4.3 The General Assembly is held once a year during the Annual Meeting of the Association (regular General Assembly). Every member has the right to take part in presence or in absence provided General Assembly has passed the mandate to vote in the written form. All the full and honorary members, having one vote each, have the right to vote at the General Assembly.
- 4.4 The Executive Committee calls the General Assembly by a written invitation sent to all the members at least 30 days before it takes place. The invitation must include:
- the day and hour of the Assembly;
  - the place;
  - the agenda of the Assembly.
- 4.5 The Executive Committee must include any motion to be raised at the General Assembly if at least 10 % of full and honorary members submit a signed resolution 45 days before the date of the General Assembly.
- 4.6 The Executive Committee must call an extraordinary meeting of the General Assembly following the resolution submitted to the Chairman and signed at least by 20% of full and honorary members of the Association, to be held within 90 days after the receipt of such resolution.
- 4.7 The General Assembly reaches the quorum with at least 30 % of votes of present or delegated full and honorary members.
- The General Assembly decisions affecting motions raised will be taken by a majority vote. The Chairman will have the deciding vote.
- 4.8 The Chairman presides over the General Assembly or a designated member of the Executive Committee.

4.9 The minutes of the General Assembly conduct shall be made. It must include:

- the date and place of the General Assembly
- the decisions taken
- results of vote

At the beginning of the meeting the General Assembly elects a minute-clerk and two controllers of the minutes taken.

4.10 For the dissolution of the Association the Executive Committee calls the General Assembly by a written invitation to all the members at least 90 days before it takes place.

For the decision on dissolution the quorum is reached with at least 50 % present or delegated votes of full or honorary members and the dissolution decision require at least 2/3 of such votes.

## V

### *Executive Committee*

5.1 The Executive Committee of the Association is its statutory body, it governs the Association and it acts in the name of the Association. The Executive Committee is qualified for all acts of management and disposition concerning movable and immovable property of the Association.

5.2 The Executive Committee Members are elected and dismissed by the General Assembly. The Members are appointed for 3 years and their mandate may be renewed.

5.3 The Executive Committee has 5 members. The Executive Committee elects the Chairman, Vice-Chairman and Secretary General.

5.4 The Chairman, the Vice-Chairman and Secretary General act in the name of the Association individually. Their signature is valid in connection with the written or printed logo of the Association.

5.5 The Executive Committee meets at least biannually. The Chairman calls and presides over the Meeting.

5.6 The Executive Committee reaches the quorum with the majority of its present members. All decisions affecting motions raised at the Meeting will be taken by a majority vote of present members. The Chairman will have the deciding vote in the case of equality of votes.

5.7 The minutes of the Executive Committee Meeting conduct is made. It must include:

- the date and place of the General Assembly;
- the decisions adopted;

- results of vote.

All the present members of the Executive Committee sign the Minutes.

5.8 The Executive Committee takes care especially about:

- membership data base
- administration of the Association
- budget and balance of the Association

The Executive Committee can perform its tasks and duties with the help of hired personnel of the Association or a specialised company delivers such services.

## **VI**

### ***Scientific bodies of the Association***

6.1 The Association can create the Scientific Committee or Committees. Such bodies are approved by the General Assembly that according to the proposal elects and withdraw the members of the Committees.

## **VII**

### ***Economic rules***

7.1 The accounting period of the Association is a calendar year.

7.2 The Association is a non-profitable organisation, its budgeting and accounting records are performed in compliance with the valid rules and regulations of the Czech Republic.

7.3 The incomes of the Association are generated from the annual fees, by sponsors and from the eventual revenues of congresses or courses organised by the Association.

## **VIII**

8.1 This Association was founded for an unlimited period.

8.2 The dissolution of the Association may occur only in accordance with the rules ensuing from these by-laws and in compliance with the valid legislation of the Czech Republic.

## **IX**

9.1 These by-laws were approved by the Preparatory Committee in February, 2005.

(Registered 30.3.2005).